

E-Mail Id: dab.and@nic.in
pao-071361@and.nic.in

Phone-03192-230675

अंडमान तथा निकोबार प्रशासन
Andaman and Nicobar Administration
मुख्य वेतन तथा लेखा कार्यालय
Chief Pay and Accounts Office
श्री विजयपुरम / Sri Vijaya Puram -744101

CIRCULAR

Subject: Conduct of the Maiden Training Programme at "SAKSHAM – CPAO's Training Wing" from 07.09.2026 to 15.09.2026 – nomination of participants – reg.

In pursuance of Office Order No. 307 dated 19.08.2026 regarding constitution of "SAKSHAM – CPAO Training Wing" under the Chief Pay & Accounts Office, the SAKSHAM - CPAO's Training Wing shall be formally inaugurated by the Commissioner-cum-Secretary (Finance), Andaman & Nicobar Administration, on 07.09.2026 at 10:00 AM.

The maiden training programme shall commence thereafter at 10:30 AM on 07.09.2026 at the SAKSHAM Training Hall, Chief Pay & Accounts Office, Sri Vijaya Puram, from 07.09.2026 to 15.09.2026 as per the details given below:

1. Training Schedule

Date	Programme Code & Name	Trainer	Participants
07.09.2026 to 09.09.2026	SAKSHAM-01 Pay Fixation, Pay Regulation & EIS	Shri. Mohammed Tahir, AAO Shri. Muneshwar Lal, Sr. Accountant Shri. M Rajesh, LDC	Two officials from each DDO (45 Nos) Annexure-I
10.09.2026 to 11.09.2026	SAKSHAM-04 Pension Processing	Smti. Suman Lata Singh, AAO Smti. C Sameera Thoufique, AAO	Two officials from each DDO (25 Nos) Annexure-I
14.09.2026 to 15.09.2026	SAKSHAM-01 Pay Fixation, Pay Regulation & EIS	Smti. Suman Lata Singh, AAO Shri. Muneshwar Lal, Sr. Accountant Shri. M Rajesh, LDC	Two officials from each DDO (30 Nos) Annexure-I

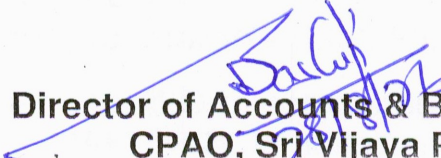
The training shall commence at 10:00 AM and conclude by 05:00 PM.

2. Nomination of Participants

The concerned DDOs shall nominate two suitable officials dealing with the relevant subject viz. establishment, pay, accounts or pension matters, as applicable, for the respective training dates indicated at **Annexure-I**. The nomination shall be furnished by the concerned DDO in the prescribed format enclosed as **Annexure-II**.

The duly filled-in and signed nomination form shall be forwarded by the concerned DDO through e-mail to **dab.and@nic.in** at the earliest, to facilitate finalization of participants and necessary arrangements.

The cooperation of all concerned DDOs and participating officials is solicited for successful conduct of the training programme under SAKSHAM-CPAO Training Wing.


Director of Accounts & Budget
CPAO, Sri Vijaya Puram

File No. Trg 221/1/2026-CONS-CPAO-AN

To

1. The PS to Commissioner-cum-Secretary (Finance), A&N Administration, for kind information of Commissioner-cum-Secretary (Finance).
2. The PS to Secretary (Finance), A&N Administration, for kind information of Secretary (Finance).
3. The Pay & Accounts Officer-IV for information and necessary action. It is requested to make necessary arrangements for the proposed inauguration programme as well as tea and refreshments for the training sessions.
4. All PAOs under Chief Pay & Accounts Office, Sri Vijaya Puram for information.
5. All concerned DDOs (As per list).
6. The trainer concerned through their respective PAOs for information and necessary action.

Annexure-I

Training from on 07.09.2026		
Sl No.	DDO-Code	Name of DDO
1	201048	E.O to Chief Engineer
2	201049	EA to Supdt.Eng. CC1
3	201050	EA to Supdt.Eng. Central Circle
4	201052	Accounts Officer, PMB
5	201053	Controller Andaman Labor Force
6	201054	Dy.Supdt.of Police (HQ)
7	201055	Dy.Supdt.of Police, South Andaman
8	201056	Police Radio Officer
9	201057	Chief Fire Officer
10	201058	Commandant, IRBN
11	201059	Supdt. Of Police, Anti Corruption
12	201061	Asst.Commissioner, South Andaman
13	201062	Asst.Commissioner, Settlement
14	201063	Accounts Officer, DC (SA)
15	201064	Assistant Director (Admn), Electricity
Training from on 08.09.2026		
Sl No.	DDO-Code	Name of DDO
1	201065	Asst.Engineer (IREP/DNES), Electricity Deptt.
2	201066	Asst.Engineer (HQ), Electricity Deptt.
3	201067	Asst.Engineer (Power Generation), Electricity Deptt.
4	201068	Assistant Engineer (PPSW), Electricity
5	201069	Assistant Engineer, South Division, Electricity
6	201097	Accounts Officer, DHS
7	201098	Dy.Medical Supdt.G.B. Pant Hospital
8	201099	Accounts Officer, Animal Husbandry
9	201100	Senior Vety.Officer, AH&VS, Dollygunj
10	201101	Assistant Director (Admn), Agriculture
11	201102	Accounts Officer, Directorate of Agriculture
12	201103	Accounts Officer, Directorate of Fisheries
13	201104	Asst. Director of Fisheries
14	201105	Accounts Officer, Directorate of Industries
15	201106	Functional Manager, DIC
Training from on 09.09.2026		
Sl No.	DDO-Code	Name of DDO
1	201107	Accounts Officer, M&S, DSS
2	201108	Accounts Officer, Dockyard
3	201109	Accounts Officer, Directorate of Transport
4	201110	Accounts Officer, IP&T
5	201111	Child Dev. Project Officer, ICDS Ferrargunj
6	201112	Child Dev. Project Officer, ICDS, Urban Project
7	201113	Suptd (JH), Directorate of Social Welfare
8	201114	Accounts Officer, Directorate of CS&CA
9	201115	Private Secretary to LG
10	201116	Lecturer, JNRM

11	201117	Lecturer, Tagore College
12	201118	Administrative Officer, Polytechnic
13	201120	Asst.Labour Commissioner(I)
14	201121	Employment Officer
15	201122	Principal, ITI

Training from on 10.09.2026

Sl No.	DDO-Code	Name of DDO
1	101003	Exe. Engineer, CD-I, APWD, Sri Vijaya Puram
2	101004	Exe. Engineer,CD-II, APWD, Prothrapur
3	101005	Ex.Engineer,Store Division, APWD
4	101006	Ex.Engineer,PBND, APWD, Sri Vijaya Puram
5	101007	Ex.Engineer,SAD, APWD, Sri Vijaya Puram
6	101008	Ex.Engineer,PBSD, APWD, Sri Vijaya Puram
7	101009	Ex.Engineer,Workshop Division, APWD, Sri Vijaya Puram
8	101011	Ex.Engineer,RCD, APWD, Wimberlygunj
9	101019	Ex.Engineer, PHED, APWD, Prothrapur
10	101020	Ex.Engineer, CD-III, APWD Prothrapur
11	101021	Ex.Engineer, E&M, APWD, Prothrapur
12	101022	The Deputy Conservator of Forests (Planning & Monitoring) Sri Vijaya Puram
13	101023	DCF, Mill Division, Chatham

Training from on 11.09.2026

1	101024	DCF, Wild Life I, Sri Vijaya Puram
2	101025	DFO, South Andaman
3	101029	DCF, Working Plan, Sri Vijaya Puram
4	305892	ADDL. PCCF (Forest Conservation), Sri Vijaya Puram
5	305893	CCF (Territorial), Van Sadan, Sri Vijaya Puram
6	305894	CCF, Development & utilization, Mill Division, Chatham
7	305895	CCF (Wild Life), Vanya Prani Bhawan, Chatam
8	305897	Deputy Director, Biological Park, Chidiyatapu
9	305898	Director, Forest Training Institute, Wimberlygunj
10	305899	CCF, Research & Working Plan, Haddo
11	305900	DCF, Silviculture, Haddo
12	305901	DFO, Forest Extension & Publicity Division, Haddo

Training from on 14.09.2026

1	201123	Statistical Officer, Directorate of Economics & Statistics
2	201124	Assistant Commissioner(Tribal Welfare)
3	201125	Accounts Officer, Directorate of RD, PRIs & ULBs
4	201126	Block Development Officer, Ferrargunj
5	201128	Commanding Officer, Naval Unit, NCC
6	201129	Officer Commanding, NCC
7	201130	Area Commander, Home Guards
8	201131	Dy.Registrar of Coop Societies
9	201132	Manager, Govt. Press

10	201133	Dy. Supdt. District Jail
11	201134	Asst.Secretary(Perl), Secretariat
12	201135	Registrar, Circuit Bench of High Court
13	201136	Chief Judicial Magistrate, District & Session Court
14	201137	Dy. Resident Commissioner, Delhi
15	201138	Block Development Officer, Prathrapur
Training from on 15.09.2026		
1	201086	Principal, GSSS Wimberlygunj
2	201087	Asst.Director of Education (Text Book)
3	201088	Principal, GSSS Bathu Basthi
4	201089	Principal, GSSS Garacharma
5	201090	Principal, GSSS Rangachang
6	201091	Principal, GSSS Ferrargunj
7	201092	Principal, GSSS Bambooflat
8	201093	Principal, GSSS Mannarghat
9	201095	Asstt. Director (Youth & Sports)
10	201079	Principal, Govt. Model, Sr. Sec. School, Sri Vijaya Puram
11	201080	Principal, SIE, Sri Vijaya Puram
12	201081	Principal, Govt. Boys' Sr. Sec School
13	201082	Deputy Director, Adult Education
14	201084	Principal, Govt. Girls' Sr Sec School
15	201085	Principal, GSSS School Line

NOMINATION FORM

SAKSHAM Programme: (✓ whichever is/are applicable)

- (i) Pay Fixation, Pay Regulation. & EIS (Code: SAKSHAM-01)
(ii) Pension (Code: SAKSHAM-04)

Duration: 10:00 AM to 05:00 PM

Date(s): _____ Venue: _____

Particulars	Details
Name of Official	
Designation	
Department / Office	
Section / Wing	
Employee ID	
Date of Birth	
Date of Joining Government Service	
Present Post	
Pay Level	
Official Email	
Mobile No.	

Functional area: ☐ Establishment ☐ Accounts ☐ DDO ☐ Budget ☐ PFMS

☐ Pension ☐ Procurement/GeM ☐ EIS/Salary ☐ Other: _____

Relevant experience: _____

Specific learning requirement / practical issue to be addressed:

Nomination: The above official is nominated to participate in the programme for its full duration.

Signature of Controlling Officer / Head of Office: _____

Name: _____

Designation: _____

Office: _____

Date: _____

Office Seal: _____

For SAKSHAM Training Wing:

Accepted / Not Accepted

Registration No. _____

Signature of NO(Training): _____